

TOOELE COUNTY BOARD OF HEALTH MEETING

November 28, 2017

151 N. Main Street Tooele, Utah

PRESENT:

Board: Kathy Taylor, Devan Clevenger (phone), Mike Colson, Commissioner Bateman, David Rupp

Absent: Dennis Rockwell, Lynn Falkner, Colleen Johnson, Mark Whitney

Staff: Jeff Coombs, Bryan Slade, Ericka Jordt, Wayne Lyman, Scott McKenzie, Sherrie Ahlstrom, Brad Gillies, Amy Bate, Krista Romero

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
<p>Welcome- Information Item <i>Kathy Taylor</i></p> <p>Approve Minutes- Action Item <i>Kathy Taylor</i></p>	<p>Kathy called the meeting to order at 7:00 p.m. and welcomed everyone.</p> <p>Kathy entertained a motion to approve the September 26, 2017 minutes.</p>	<p>Commissioner Bateman made a motion to approve the September 26, 2017 minutes, Mike Colson seconded the motion, all were in favor, and the motion passed.</p>
<p>Health Officer's Report- Information Item <i>Jeff Coombs</i></p>	<p>Jeff recognized Kathy Taylor and commended her for 23 years of service on the board. Kathy was presented with a gift. Several shared stories of Kathy's service and commitment to the community. Kathy thanked the group and commended health department staff for their hard work.</p> <p>Krista Romero was introduced to the group. Krista joined the School Nursing staff one month ago.</p> <p>Jeff reported that the first phase of the Active Transportation Plan, Smelter Pathway is now complete and ready for use. Jeff noted that there has been tremendous support from the public. Health Promotion staff are currently working on developing another segment of the plan, Rabbit Lane in Erda. The proposal is to restrict this lane which is about one mile long from vehicular access which will create a safe pathway to be used for walking, jogging, biking etc. Jeff noted that the surrounding residents have overwhelmingly supported this plan, only a few property owners have expressed wanting to be able to still use the lane to access their property</p>	

	<p>although they have an alternate access to their property. This project will be presented at the Commission Meeting in January, Jeff encouraged anyone in the group who supports the plan to attend the meeting and show their support.</p> <p>Jeff updated the group on the separation of San Juan Health Dept. from Southeast Health Dept. After the separation, the state had to redo the funding formulas. The change in funding affected Tooele County more than any other county in the state in relation to amount of funding lost. The Health Officer’s Association amended the Minimum Performance Standards to include that going forward if a health department chooses to separate from their district the funding will come from that district and will not affect any other health district in the state. Also, the Minimum Performance Standards now require that upfront funds from their own county revenues, not state or grant funding, fund 6 mandatory positions before they can even be considered a health department.</p> <p>Jeff commended Scott Mckenzie and the Emergency Preparedness staff for their hard work in getting TCHD ready to apply for Project Public Health Ready (PPHR) accreditation status, which is specific to emergency preparedness. We submitted over 30,000 pages of documents and after being reviewed we received notification of only 11 minor deficiencies. TCHD agreed to work towards and apply for accreditation along with Salt Lake County and Davis County. If our plan is approved, all three health departments will be the first to become accredited in the state. We should be notified the beginning of January 2018 if we attained accreditation status. A national recognition at the NACCHO conference in April 2018 will take place for those achieving this status.</p>	
<p>2018 Meeting Schedule <i>Action Item</i> Jeff Coombs Board Member Appointments <i>Information Item</i> Jeff Coombs</p>	<p>The group reviewed the proposed 2018 meeting schedule.</p> <p>Jeff has received an appointment from Tooele City for Linda McBeth to fill Kathy’s position on the board. Linda McBeth will be sworn in at the January 2018 board meeting. David Rupp’s first three-year term is up, he would like to serve another term, this was approved at the last board meeting and ratified at the County Commission meeting.</p>	<p>Devan made a motion to change the May 22nd meeting in Tooele to May 10th to be held in Wendover, Commissioner Bateman seconded the motion, all were in favor and 2018 meeting schedule was approved.</p>
<p>Financial Report- Information Item <i>Brad Gillies</i></p>	<p>Brad handed out the financial report reflecting revenues collected, and expenditures through the end of October 2017 which represents 83% of the budget year. Brad noted that as of the end of October we hadn’t received our large September reimbursement from the state.</p>	

	<p>Because of this, some of the revenues as reported were under budget. However, the payment came in the first of the November so we are now well above where we should be in our revenues. He stated that if this trend continues through the end of the year we shouldn't have to use as much of our fund balance as predicted. Jeff noted there was some variance in expenditures that was due to an unbudgeted item from employees being able to change from annual/sick leave to a pto system. Some employees who changed leave accrual systems cashed out excess leave which had to be paid out from the budget. Myron thanked the department for doing a good job managing their budget. Myron advised the group that the plan to pave the Mid Valley Trail has been cancelled, the money will be returned to the reserve funds. Jeff mentioned the money could be put towards purchasing a paver for the Rabbit Lane project and other future sections of the pathway. Brad noted that the budget that was presented at the last Commission meeting is the same one that will be voted on at the next Commission meeting and is also the same one presented at the last BOH meeting.</p>	
<p>Aging Services Update- <i>Sherrie Ahlstrom</i> Information Item</p>	<p>Sherrie noted that the Senior Expo held on Oct. 7th had a record number of attendees at 420, despite two other health fairs held in Salt Lake the same day. Sherrie commended staff for doing such a great job. This is a great way to share our resources with both seniors and caregivers of seniors. This is the fourth year the Expo has been held and attendance has increased each year. Both the Tooele and Grantsville Senior Center's held a Day of Thanks luncheon for First Responders. Additional activities and outings are being offered, this is going over well with our seniors. Debbie Winn was previously employed at the Tooele center as a Center Lead, she was elected Tooele City Mayor so that position is now vacant and will be filled the beginning of next year. Kathy noted that she has received a lot of positive feedback about both the centers and the transportation program. Sherrie will have Cissy Morton come to the next meeting to present to the group about the transportation program that she manages and the services available. The number of rides provided continue to grow every year and the program is a success in part due to the large number of volunteer drivers. Sherrie advised the group that she is wanting to combine the Council On Aging (COA) advisory council with this board. The Older American Act requires that each Area Agency on Aging has a Council On Aging which is an advisory board with a composition similar to this board, although they are not a regulatory board. Tooele County COA has suffered getting good representation, in part because meetings are held in the daytime. With the combining of Health & Aging Services, Jeff and Sherrie felt combining the two boards and meetings would</p>	

	<p>make sense. Commissioner Bateman already attends the council meetings and new BOH member Linda McBeth also currently serves on the council. Sherrie felt this may help getting representation from Grantsville and Wendover which the COA has had trouble getting in the past. Sherrie noted that the main job of the council is to approve the Area Plan that she prepares and reports on every year in May. Sherrie is having the county attorney review the legalities of combining, and if this is allowed she will present this as an action item at the next BOH meeting which would require a vote. Scott noted that something that has been done at the state level is the combining of two statutory boards by having the same board members attend both meetings consecutively, close out one meeting and minutes and then proceed directly to opening the next meeting. Kathy said similar board meetings are held this way for the School District. Mike asked what website he should direct people to asking for information about Aging Services, Sherrie noted that www.tooeleaging.com , www.tooeleaging.org and www.tooelehealth.org have the information.</p>	
<p>Emergency Planning Update <i>Scott McKenzie</i> Information Item</p>	<p>Scott handed out the revised Family Emergency Preparedness Guide, Tooele Ready Business Guide and Tooele Responds Volunteer Information Guide. These handouts are condensed versions, full versions will be available on our website www.tooelehealth.org and the Tooele County Emergency Management website www.tcem.org. so those who want can refer to and print additional copies when needed. Scott announced new programs Tooele Ready which focuses on preparedness and planning and Tooele Alerts that is an emergency notification system through Alert Sense. Scott also spoke of the new Tooele Responds program which is a 4-tiered volunteer program with different certification requirements through Tooele County Emergency Management. Scott also advised that a contract for “printing on demand” has been set up to order more copies whenever needed without having to keep a large stock on hand, this will eliminate having to dispose of large amounts of outdated materials.</p>	
<p>Health Promotion Updated <i>Amy Bate</i> Information Item</p>	<p>Amy has been working on a pilot project with The Highway Safety Office and Utah Dept. of Public Safety called Together for Life. The goal of the project is to increase seat belt use in Tooele County. Amy handed out a Key Leader Booklet and shared some seat belt usage statistics specific to Tooele County. Amy encouraged the group to support the project by encouraging seat belt use in their communities and projecting a positive, cultural change in the community. Amy handed out some materials that can be shared with the community and</p>	

	<p>offered additional material for anyone wanting more to hand out at community events. Amy will present this project in March at the Chamber of Commerce luncheon. Both Jeff and Sheriff Wimmer have recorded radio commercial messages on Pandora for this project.</p>	
<p>Family & School Health Update- <i>Wayne Lyman</i> Information Item</p>	<p>Wayne shared information on the number of flu vaccines given in each school from 2013-2017. Wayne noted the decrease in the number of vaccines administered this year is due in part to the mist no longer being manufactured and the increased number of locations offering the vaccine such as pharmacies, doctor's offices. Jeff said there was also a decrease in the number of flu vaccines given across both the state and nation, and some health departments are even considering no longer offering the vaccine. Wayne stated that beginning next year, parents will be able to apply for immunization exemptions online, whereas now they must come in to the health department to speak with a nurse and sign exemption paperwork so this may further lower the number of vaccines administered. Wayne noted that even though the number of flu vaccines decreased our revenues have stayed up partly due to the nurses doing a thorough job of reviewing patient immunization records and administering other types of vaccines, and offering to vaccinate family members of students during school flu clinics. Jeff included that the WIC staff are also helping by completing health care reviews with clients and offering all applicable vaccines and services during their WIC visit. Sherrie added that a nurse visited homebound seniors to administer flu vaccines. Kathy commended the Family and School Nursing staff for their hard work. Scott noted that by holding the flu clinics at the schools it provides a great opportunity for staff to practice planning, logistics, execution etc. for future mass clinics in the event of an outbreak or emergency. Wayne is working on creating an electronic version of the flu booklet and will work with the school district to see if it can be distributed electronically instead of printing and handing out paper booklets. Kathy mentioned that she is working with the school board to require that all teachers in the district get required immunizations. Jeff offered to have someone from the health dept. attend a school board meeting to advocate and support teachers and staff getting vaccinated. Devan shared a personal scare she had with her baby being exposed to someone who wasn't vaccinated. Scott stated we are one of the only health departments that reach herd immunity for our vulnerable populations such as seniors and children.</p>	
<p>Environmental</p>	<p>Bryan gave a follow up report and confirmed that all results have now been received for each</p>	

Health Update-
Lead in water
testing at schools
Bryan Slade
Information Item

school in the district for lead levels in the water and all schools passed. Each school had two samples taken, one from a drinking fountain and one from the kitchen sink. Bryan has the report showing the individual results from each school if anyone would like to view the report. Amy noted that the individual results can also be viewed by visiting the Utah Dept. of Environmental Quality website. Kathy inquired about testing for radon levels in the schools. Bryan noted the schools have been tested but he did not know the most current results or dates. Bryan's staff will follow up on the most recent levels at West Elementary School.

Bryan reported that since adopting the language changes to Regulation #12 Wastewater Disposal at the September board meeting that added requiring new subdivisions in the unincorporated areas of the Tooele Valley proposing to use conventional septic systems for wastewater disposal, all lots within the proposed subdivision be a minimum of 5 acres in size there have been some property owners talk to the Tooele County Attorney about how this change is preventing them from being able to split off 1 acre of their property for their kids to build on. The County attorney is suggesting that we approve requests that fall under the definition of a minor subdivision as defined by the Tooele County code. Bryan explained that the intent of the rule change was geared towards stopping large, multiple lot subdivisions not connected to a community sewer system because allowing that many more septic systems would further degrade our groundwater by increasing nitrate levels. But as Bryan reminded the group, two years ago this board passed a policy of not approving subdivisions larger than 4 lots using septic systems while the septic system density study was being done and he feels asking the board to reinstate that policy would alleviate this issue. Jeff agreed that these minor subdivisions will not have an overall impact to the groundwater like a larger subdivision would. Jeff also noted that eventually sewer lines will be installed but there will always be scenarios where outlying homes would not be able to connect to it. The policy could be rescinded if a plethora of these applications for minor subdivisions were to be presented or if we start to notice an increase in the nitrate levels when testing each new well that is drilled. Bryan would like to add a section to the regulation that would state:

3.3 Exceptions to the requirement in section 3.2 may be considered for minor subdivisions, as defined in the Tooele County Code, section 13-3-1, where the subdivision creates no more than four lots, is not part of a multi-phase subdivision, and the lots are at least one acre in size.

Jeff advised the board has the option to say this is a minor rule change and vote to approve adding the proposed language at the next meeting or request to hold a thirty day public hearing and review the comments before voting at the next board meeting. Kathy felt it would be better to hold a public comment period and hearing to protect ourselves. Jeff also noted that

David Rupp made a motion to hold a public comment period and hearing to accept comment on the proposed changes to Regulation #12 Wastewater Disposal and appoint Bryan Slade as the Hearing Officer, Mike Colson seconded the motion all were in favor and the motion passed.

	those wanting to build a home that is within a reasonable distance of a sewer line would still be required to hook in to the sewer system. Myron added that if a septic system fails and they are within reasonable distance to a sewer line they should be required to connect to the sewer system, Jeff stated it is not in the regulation now but that will be considered as language to add. Kathy entertained a motion to support Bryan's proposed language change and to hold a public comment period and hearing with Bryan being appointed the Hearing Officer.	
Board Members Comments/ Concerns	Kathy commended Bryan, the fire dept. and police dept. for responding to multiple complaints of her neighbor having a large fire in his backyard that was not a cooking or recreational fire. Dave congratulated Kathy on her service to the board. Mike commended staff for doing a great job. Kathy thanked the group.	
Adjourn	Myron motioned to adjourn, David seconded the motion, all were in favor. The next meeting will be held on January 23, 2018 in Tooele.	Chair, Kathy Taylor, adjourned the meeting at 8:32 pm.

Attachments: Financial Report Ended Oct. 31, 2017, School Flu Clinic Vaccine Report, Regulation #12 Wastewater Disposal Proposed Changes, 2018 Meeting Schedule