

TOOELE COUNTY BOARD OF HEALTH MEETING

July 26, 2022

151 N. Main Street Tooele, Utah

PRESENT:

Board: Tom Tripp, Anthony Howes, Mathew Jackson, Linda McBeth, Neil Critchlow, Nando Meli, Michael Wells

Absent: Pam Bennett, Devan Clevenger

Staff: Jeff Coombs, Jamie Zwerin, Leena Chapman, Amy Royal, Bryan Slade, Amy Bate, Brad Gillies, Tracy Frailey, Christine Webb

Public:

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
Welcome- <i>Chair</i>	Tom called the meeting to order at 6:30 p.m. and welcomed everyone. Roll call was taken. Board members and staff introduced themselves.	
Approve May 12, 2022, Meeting Minutes (Action Item) <i>Chair</i>	Tom entertained a motion to approve the May 12, 2022, meeting minutes.	Nando Meli made a motion to approve the May 12, 2022, meeting minutes, Neil Critchlow seconded the motion, all voted in favor, motion approved.
Board Member Assignment Reports (Information Item) <i>Chair</i>	3:20 Tom discussed the settlement status of the Opioid lawsuit. He presumes the Health Department will get the majority of Tooele County’s portion and money is supposedly going to come by the end of the year along with state guidelines on how it is supposed to be used. He reported what other counties in the county are using the money on. Once the money is received there will be discussion on how it will be used for prevention and treatment services. The Switchpoint Community Resource Center was discussed. The center is not open yet. Linda thinks someone else should have the opportunity to represent this group at the Utah	

	Association of Local Boards of Health. Linda had no new information to report.	
Health Officer's Report COVID-19 Update (Information Item) Staffing Update (Information Item) <i>Jeff Coombs</i>	<p>Jeff gave a staffing update. John Contreras has stepped down as Deputy Director and has resumed full time teaching at Westminster College, he will move to an advisory role and do contract work for TCHD. The Deputy Director position will be filled by Jamie Zwerin. Jamie is currently working on her master's degree in Public Health. The Transportation and Prevention Services departments will report directly to the Deputy Director now instead of Aging Services. The Aging Director position will need to be filled. Jeff announced a new position titled Population Health Coordinator that will be filled. Jeff explained how many of the divisions in Health & Aging Services integrate with each other.</p> <p>Jeff presented a COVID-19 Status Report. Cases had plateaued but are starting to increase. Jeff confirmed that home test kit results are not included in reported numbers. Tooele, Salt Lake and Summit are still considered in the High transmission level according to the CDC guidelines. Good news is that our hospitalizations and mortalities are still really low. ICU utilization is about 4%, during the peak it was at 78%. This shows vaccinations have worked. It is anticipated that an additional booster will be offered this fall and an annual vaccination will be offered much like with influenza. We will continue to have two employees work with the Tooele County School District to coordinate testing. Jeff reported on the recent Monkeypox outbreak. Tooele County has no reported cases so far. There is a very limited supply of vaccine here, so it is being given only to those who have been exposed for now. Salt Lake is offering treatment for high-risk individuals. If you've had the smallpox vaccine, you're less likely to become very ill if you contract Monkeypox. Jeff explained how it is spread. Mike Wells asked about the mortality rate of Covid versus influenza, Jeff did not have numbers to share but will research and email the information out.</p>	
Proposed Budget Adjustments-Automobile	<p>24:24</p> <p>Brad reported at the last meeting that last year \$42,000 was budgeted to purchase a new vehicle. He requested to move an additional \$25,000 from the fund balance to add to the</p>	

<p>(Action Item) Financial Report (Action Item)</p>	<p>\$42,000 so two vehicles could be purchased instead of one. It was presented to this group at the last meeting and the group asked that TCHD investigate the benefits of leasing the vehicles instead of purchasing them. Brad reached out to the County Auditors and found that there is no specific County policy requiring leasing vehicles. He explained the pros and cons to leasing versus purchasing vehicles as provided from the Auditor. Tom said Tooele County is coming up with a standard on how and when to replace vehicles i.e., mileage, year of the vehicle. Jeff noted that TCHD considers the year, mileage and condition of the vehicle before replacing it. He also added that during lean years he has made the decision to cancel purchasing of a new vehicle even if it was in the budget.</p>	
<p>Financial Update Financial Report (Information Item)</p> <p><i>Brad Gillies</i></p>	<p>31:05 Brad summarized the following for the Financial Report for the Six Months Ended June 30, 2022 (50% of year)</p> <p>REVENUE- Operating revenue through June 30, 2022 was about \$2,144,000 or about 43% of the annual budget. Payments for state contracts and grants were about \$1,588,000 or about 43% of budget. Contract payments from the State for June had not been received as of the end of the month. Fees for services were about \$556,000 or about 41% of budget. The receipt of fees for some services is seasonal.</p> <p>EXPENSES- Operating expenses were about \$2,621,000 or about 40% of the annual budget. All departments were under budget. COVID related direct expenses, as well as some allocated departmental expenses are funded through COVID grants. Much of our COVID grant funding runs through mid-2023.</p> <p>NET OPERATING- Net operating shortfall for the six months was about \$478,000 or about 31% of what was budgeted for the year. This shortfall is covered by other budgeted sources including the County contribution of about \$455,000 for the year and about \$893,000 for the health tax levy. The 2022 budget also includes about \$149,000 to be used from the Department's accumulated fund balance.</p> <p>Tom asked about the reserve amount and asked if there was a statutory requirement amount that must be observed? Brad explained there is not and that he has discussed with Jeff how to bring it down or transfer it to a capital project. Jeff said the capital improvement projects would be like getting a new roof or HVAC system or new carpet etc.</p>	<p>Neil motioned to accept the Financial Report as presented, Mike seconded the motion, all voted in favor, motion passed.</p>

<p>Environmental Health Update Proposed Changes to Onsite Wastewater Rule (Action Item) <i>Bryan Slade</i></p>	<p>38:08 At the last meeting Health Regulation #12 Wastewater Disposal was discussed. Tom read over Section 3.2 – For new subdivisions in the unincorporated areas of the Tooele Valley proposing to use conventional septic systems for wastewater disposal, all lots within the proposed subdivision must be a minimum of 5 acres in size, lots less than 5 acres must use an Alternative Onsite Wastewater System as defined in section 9.0. Tom noticed that this requirement only applies to unincorporated areas, but there are no physical boundaries that affect wastewater, it can and will affect downstream/neighbors etc. Tom asked Bryan to update the regulation to include a definition of what the Tooele Valley includes. Bryan explained that when the groundwater study was done a few years ago, it was focused mainly on Erda due to the growth and the study did show an increase in nitrate levels. Bryan added that Erda has since incorporated so he has proposed changes to the regulation: 3.2 For new subdivisions in the unincorporated areas of the Tooele Valley proposing to use conventional septic systems for wastewater disposal, all lots within the proposed subdivision must be a minimum of 5 acres in size. (The Tooele Valley includes all land between the Oquirrh Mountains and the Stansbury Mountains east to west, and between the Great Salt Lake and South Mountain north to south.) Jeff recommended that this change is significant enough and because it will affect multiple municipalities that the board may want to consider holding a public comment period and hearing and then present the proposed changes again at the next meeting after holding the comment period. Tom added that we have a very limited water supply in our county and all culinary water comes from underground and unless a special provision is made the water from all septic tanks is not useable for agriculture or park irrigation. He would like to see as much recycling of water done as possible. Jeff confirmed notification will be published about the public hearing and comment period of the proposed changes. Neil feels there are plenty of places that would not affect the water if it was lowered from 5 acre minimum to 2.5 acres in Grantsville, especially where infrastructure is not available. Tom noted that Grantsville wasn't addressed in the study done by Hansen, Allen and Luce so it is unknown the quality of water there. Jeff noted the importance of not letting the groundwater get to a point where you have to be reactive. Jeff added that the rule also allows for an alternative system to be used on as small as a one-acre lot. Jeff would like to consider also changing the rule to be more specific on the type of alternative systems allowed and even designating how small of a lot the system can be placed on depending on the type of the system and how much it reduces nitrates based on the data provided. Bryan explained how the affluent data can be gathered and tested from</p>	<p>Nando motioned to hold a thirty-day public comment period and public hearing before the next meeting before any change is made to the regulation, Anthony seconded the motion. Nando amended the motion to include appointing Bryan Slade as the Hearing Officer. Roll call vote was taken Mike-yay, Nando-yay, Mat-yay, Tom-yay, Neil-nay, Linda-yay, Anthony- yay.</p>
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<p>Proposal to Increase Swimming Pool and Spa Sampling Fees (Action Item) <i>Bryan Slade</i></p>	<p>the system.</p> <p>Bryan proposed increasing the sampling fee for swimming pools and spas because the lab that analyzes the samples have increased their fees. Bryan presented the current fee schedule and the proposed change. Current fee is \$35 of which \$25 is paid to the lab and \$10 administrative costs, he proposed raising the fee to a total of \$45 of which \$34 will cover the new lab fee and \$11 for administrative fees. Jeff suggested changing the fee schedule to say \$11 administrative fee plus current lab fee in case the lab increases fees next month then it doesn't have to be brought back to this board every time the lab increases their fee.</p>	<p>Neil motioned to approve increasing the fee as presented with the change suggested by Jeff, Matt seconded the motion, all were in favor, motion approved.</p>
<p>Emergency Services Update After Action Report (Information Item) <i>Tracy Frailey</i></p>	<p>Tracy reported that a firm has been hired to conduct an After-Action Report on our COVID response. It will include actions that are positive and negative on our response. Once information is collected a report will be produced that will include an improvement plan. Different groups will collect historical and epidemiological data and then three hot wash/surveys will be done including getting data from staff, and partners. A plan will then be created to use for future response. This process will help in continuous improvement.</p>	
<p>Aging Services Update RFP for Food Provider (Information Item) <i>Jamie Zwerin</i></p>	<p>Jamie submitted a RFP for the nutrition program. Only one provider responded with a proposal, that company is called SwitchPoint. Over the last couple of months, we have received low quality comments about the current provider. The new company's facility is located next to the airport. They currently provide meals to older adults so they are aware of the nutritional guidelines that must be met. Jamie will present the contract to the County Council next week and ask for additional funding to cover the increase for the rest of this year. The cost is increasing for the meals due to inflation, gas prices etc. and the number of meals being provided is also increasing especially in the rural areas. Data shows about 65% of those receiving the meals are lower income. About 330 meals are provided each day between home delivered meal and meals served at the senior centers.</p>	
<p>Health Promotion Update HEAL Food Pantry Grant Community Based Organization Grant</p>	<p>Amy Bate explained how they have been working with the state on the Healthy Environments Active Living (HEAL) grant to provide the Tooele Food Pantry \$14,000. With this money they are able to do assessments of the pantry, identify areas of improvement, implement changes and screen for high blood pressure and refer to a provider to help manage hypertension. More fresh produce and low sodium foods will be offered at the pantry.</p>	

<p>for Prevention Services (Information Items) <i>Amy Bate</i></p>	<p>She then explained the Community Based Organization Grant for Prevention Services which uses tax money from E-Cigs to provide mini grants to different community organizations that help implement evidence-based programs that help prevent E-cig, marijuana and other drug use. Three organizations that were awarded funding was Prevention Services, Tooele County School District and Tooele City Communities that Care.</p>	
<p>WIC Update Infant Formula Shortage (Information Item) <i>Mary Gallen</i></p>	<p>Mary was unable to attend. Jeff reported that the formula supply is starting to increase. He commended the WIC staff for doing a great job educating their clients that its ok to switch to another brand that is available during the shortage.</p>	
<p>Board Member Comments and/or Concerns</p>	<p>Mike asked Amy if the opportunity is still open to participate in the grant for E-cigs, marijuana and drug use, Amy advised there was an application deadline that has already passed. It is an annual program and it the information is provided on our website and social media; in the future she will send the information to Mike. Mike thanked the staff for their professionalism. Nano thanked staff and will meet with Bryan later to discuss Stockton’s water. Tom has been reviewing the bylaws of this board. He specifically had questions on the part saying this board is responsible for approving the Health Department budget. This board is subservient to the Tooele County Council, but if had majority of members as elected officials could act autonomous to County Council. Jeff explained that only applies to multicounty health departments, single county health departments have to operate under a county system. Tom thinks not only should the agenda for this meeting be posted but also any attachments should be posted too. Brad said the Auditor’s office could not find minutes to these meetings; Amy replied that they are posted to the tooelehealth.org website. Neil likes the diversity of this board. Board members can only serve three terms or four terms if they fulfill a term for someone else. The next meeting will be held Sept. 27th at 6:30pm.</p>	
<p>Public Comments and/or Concerns</p>	<p>No comments were given.</p>	

Meeting Adjourn	Tom entertained a motion to adjourn.	Nando made a motion to adjourn the meeting at 7:47 pm all were in favor, meeting adjourned.
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Attachments: Actual vs. Budget Six Months Ended June 30, 2022, TCHD Financial Report Six Months Ended June 30, 2022, Proposed Changes to Regulation #12 Wastewater Disposal, Proposed Environmental Health Fee Schedule