

TOOELE COUNTY BOARD OF HEALTH MEETING

March 25, 2020

151 N. Main Street Tooele, Utah

PRESENT:

Board: Commissioner Tom Tripp, Kyle Memmott, Linda McBeth, Devan Clevenger (phone), Anthony Howes (phone), Michael Wells (phone), Brent Marshall, Brian Johnson, Pam Bennett

Absent:

Staff: Jeff Coombs, Ericka Jordt, Scott McKenzie, Brad Gillies, Jamie Zwerin

Public: None

| TOPIC | DISCUSSION/FINDINGS | RECOMMENDATIONS/ ACTIONS |
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| Welcome- <i>Chair</i> | Brent Marshall called the meeting to order at 6:30 p.m. and welcomed everyone. Brent recognized Linda McBeth for her prior service as chairperson of the board. | |
| Approval of Jan. 28, 2020 Meeting Minutes. (Action Item) <i>Chair</i> | Brent asked for a motion to approve the January 28, 2020 meeting minutes. | Tom Tripp made a motion to approve the January 28, 2020 meeting minutes, Linda McBeth seconded the motion, all voted in favor, motion approved. |
| Installation of New Board Member Pamela Bennett (Action Item) <i>Chair</i> | Pam Bennett took the oath of office. Pam will fulfill the open position previously filled by Colleen Johnson. The position represents women, minorities, disabled and low income individuals. | Pam Bennett was sworn in as a member of Tooele County Board of Health. |

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| <p>Board Member Assignment Reports (Information Item)</p> <p><i>Chair</i></p> | <p>Tom Tripp reported some progress has been made since the last meeting on the opioid lawsuit. He gave the group a handout from Napoli, Shkolik, Attorneys at Law titled Opioid Litigation Update, they represent Tooele County. He explained there are three levels to the lawsuit. They are looking to do a universal settlement of 18 billion dollars over 18 years- Utah could receive about 180 million dollars but only if they jointly agree to the universal settlement or they would receive less money. He added that drug maker- Purdue Pharma has filed for bankruptcy and some large pharmacies such as Walmart, Rite-Aid, CVS are being held responsible for not recognizing a problem when sending huge shipments of opioids to small entities.</p> <p>Tom also gave an update on the rebid process for behavioral health/addiction functions in Tooele County. A request for a bid was put out and no response was received. University of Utah does not want these three elements of the bid: residential care, food bank and juvenile receiving. Jeff noted they are working with the county and state to remove those pieces. Tom noted they may need to rebid it out again, hoping to have it finalized by July 1.</p> | |
| <p>Health Officer's Report Coronavirus COVID-19 (Information Item) Legislative Update (Information Item) PHAB Update (Information Update) <i>Jeff Coombs</i></p> | <p>Jeff gave an update on Coronavirus (Covid-19). He showed the group a graph of global cases as reported by Johns Hopkins University Coronavirus Resource Center web page found here: https://coronavirus.jhu.edu/map.html</p> <p>He explained that different countries report positive cases differently. The USA currently has the third highest number of cases in the world. He added that the acceleration phase has Utah about two weeks behind. Tooele County currently has three positive cases, zero deaths. A daily Situation Report is being sent to this board, mayors, commissioners and employees of TCHD.</p> <p>Scott has been assigned as Incident Commander of this public health emergency while Jeff is working on policy matters with others in the state, Jeff is also currently serving as president of the Local Health Officer Association.</p> <p>There has been an increase in the number of younger people contracting the virus. Jeff feels it is very important to get the message out that this virus does not just affect the elderly, younger adults are not immune. He added that it is about ten times worse than influenza and there is no vaccine, no treatment and it is still a new virus, so they are still learning about it. Scott explained that the state public health lab tests by criteria established by the Centers for Disease Control (CDC), while commercial labs can test any criteria they want. With the influx of tests, labs are running out of the reagents need to complete the test which is</p> | |

causing a backlog. Scott stated that once the virus is community spread, testing only gives statistical data but it does not have any value for treatment. Jeff showed the group a predictive model chart and discussed hospital bed availability. He asked the group to be careful with data, it is not for public dissemination as it could be taken out of context and some data provided is based upon a worst case scenario. Jeff also explained monitoring is required for every positive case and tracing of every positive exposure and the manpower and hours it requires. We have increased the number of hours our epidemiologist, John Contreras is working and that is a huge help. John is also the Dean of Public Health at Westminster College. Staff are being split and assigned to essential health department services and operational Covid-19 assignments. Jeff and Scott answered questions from the group about self-isolation, quarantine, symptoms, how the virus is spread etc. The group also had questions about the cleaning and handling of food items and cash at convenience stores. Staff are reaching out to restaurants, day cares, medical providers and hospitals to answer questions and provide guidance. The response from community leaders has been great. The Tooele County School District closed all schools until May 1st, though they are preparing to close for the remainder of the school year. The group discussed the possibility of upcoming event closures in the county throughout the summer because of the probability of restrictions still being in place.

Tooele County issued a Declaration of Local Emergency on March 16, 2020, this included following the recommendations described in the state health order on social distancing. Jeff asked the board for their support for TCHD to create and issue a public health order for Tooele County if Governor Herbert does not extend the current state public health order that is set to expire April 1, 2020. Other counties in the state have issued similar orders. The order would start April 1 and would be effective for two weeks and then reevaluated for possible extension every two weeks. The Health Officer's Assoc. have recommended that the state public health order is extended an additional two weeks. But Jeff noted that it is looking like the state may turn to local determination of social distancing. Local Health Officer's Association is pushing for a statewide order to ensure consistency and to avoid divided orders. Some jurisdictions are upset about having to abide by the orders when they have yet to have any positive cases. Pam Bennett asked if there is any part of the state public health order that Jeff would change? He replied he would add some clarification to the food service portion. Jeff also asked the group for their support to deviate from the state public health order by changing to a prohibition instead of just a recommendation for gatherings of 10 or more people. The intent isn't to issue citations and enforce them, instead

Linda made a motion that the board support the professional guidance of the Health Officer to issue a public health order in the event that the state does not extend the state public health order past April 1. Tom added it is not an action item on the agenda so it would just an advisement. Scott added it would be considered a concurrence of support of the Health Officer so it could be an informal motion. Tom seconded the informational motion, all were in favor, none opposed motion carries.

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| | <p>it is a tool to get the public to take it seriously. Pam recommended notifying the public. Jeff stressed the need for the board’s support before creating the order because the way the law is written is that the Health Officer has the authority to issue a public health order, but the public can come back and appeal to the board to have the order overturned. It would not be effective to have the order issued and then have it overturned by this board. Jeff will provide the board and the commissioners with the proposed order before it is released.</p> <p>Scott gave the group the daily situation report and the definition of Incident Command System and Unified Command. He explained the FEMA functions for both ESF#8- Public Health and Medical Services and ESF#5- Information and Planning. He explained Bucky’s role with Emergency Management. Health & Aging Services employees have been assigned to either essential or operational functions. A daily situation report is being released weekdays at 4:00pm to this group, the policy group, law enforcement and employees. The report only contains relevant information, it does not include the number of tests that have been given, nor national information. He added that patient information is not shared per HIPAA guidelines. Only Dispatch can use the information to flag a specific address to alert law enforcement or medical responder of a positive case, such as is currently being done for a small pertussis outbreak currently happening in the county.</p> <p>Due to the length of the meeting Jeff suggested to email the group a summary of legislative updates, the group agreed.</p> <p>Jeff reported that Scott met with the PHAB site visitors last week. Our final documentation has been submitted and a final determination will be made in June.</p> | |
| <p>Financial Update Preliminary Year End (Action Item) Fee Schedule (Action Item) <i>Brad Gillies</i></p> | <p>Brad presented the Actual vs. Budget (pre-audit) Report -Twelve Months Ended December 31, 2019. He noted that the independent auditors at the county are finishing up and that minimal adjustments are still possible. Total Operating Revenues ended at 96.1% and Total Operating Expenses show at 86.3% of the budget. The difference in operating revenues and expenses left the Net Operating with an actual shortfall of \$935,088, the budgeted amount was expected to be \$1,543,189 (60.6%). The shortfalls are covered by non-operating revenues (County contribution, Mill Levy, interest income and Fund Balance). It was anticipated that \$600,000 would need to be pulled from the fund balance but because we were over in revenues and under in expenses, we didn’t need to pull any out of the fund</p> | <p>Brian Johnson made a motion to approve the Year End Financial Report as presented, Kyle Memmott seconded the motion, all were in favor and motion passed. Pam Bennett abstained from voting.</p> |

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| | <p>balance and actually ended with a net surplus of \$496,925 which will be added to the fund balance totaling out at about 3.4 million. The Capital Improvement Fund is currently at \$250,000, at a future meeting we will request to move some of the surplus fund balance into the Capital Improvement Fund balance to use for cyclical maintenance, improvements or additions to the building. Hardly any of the funds designated for Active Transportation were spent last year because some anticipated projects did not happen, if some projects happen this year, we would request to move funds back into the Active Transportation fund. Tom would like to see the operating revenue section expanded out to see where the revenue comes from including active transportation, rental and interest income. Brad said it has previously been reported that way then it was requested to separate it out. Tom added that the county has closed out Feb. 2020 and the department is in pretty good shape for expenses and revenue. Tom asked if the numbers are really considered finalized until the county audit comes through? Brad stated in the past the finalized numbers have not been presented but he can present them going forward. Linda inquired about the cost for Covid-19? Jeff replied that they are tracking time staff have spent on this area in place of time not spent on other contractual obligations. Jeff noted that he received confirmation to receive funding from state through state legislature approval of about \$250,000 on first reimbursement, and reduced funds for subsequent reimbursements. Aging Services will also receive about \$70,000 for the first reimbursement. Budget adjustment requests will be presented to the county as funds are received. State law allows most contracts up to 12% to be used up for emergency response. Some contracts may get extended out, some may not be fulfilled, some may allow a percentage to be written off. Brad added that is why we will need to get the separate funding for Covid-19 because we won't be able to submit a request for funding for some contracts but will still need to pay employees and other expenses.</p> <p>At the last meeting Brad presented a Fee Schedule for Vaccine Prices 2020, STD testing fees were inadvertently not included in that schedule. Brad presented an updated Fee Schedule including the price increase for STD testing fees. Going forward the fee schedule will be presented during the same meeting that the budget is proposed for approval.</p> | <p>Kyle Memmott motioned to adopt the revised Fee Schedule, Linda McBeth seconded the motion, all were in favor.</p> |
| <p>Aging Services Update (Information Item) <i>Jamie Zwerin</i></p> | <p>Jamie explained some changes made by the Aging Services staff to protect clients and staff during the Covid-19 pandemic.</p> <ul style="list-style-type: none"> • Ombudsman have reached out to the nursing homes and assisted living facilities to provide guidance to prohibit visitors and to recommend daily monitoring of staff by screening them for temperatures/oxygen levels and blood pressures, including | |

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| | <p>medical providers coming into the facility.</p> <ul style="list-style-type: none"> • Weekly phone calls to check on staff stress levels, accelerated patient behaviors, • case-management home visits changed to phone calls only, this includes Meals on Wheels assessments. • Senior centers are closed to all activities- providing drive-thru for seniors to pick up a meal to take home, 392 meals provided last week (anticipating a 27% increase next week). The state division office is allowing budget line items to be moved to continue to provide meals. Donations are still encouraged but only accepting by phone or by mailing a check. • Continuing to deliver meals to homebound clients (Meals on Wheels), 565 meals delivered last week. • Providing frozen meals to seniors in rural areas, 10 meals with each delivery. Ten clients in Wendover have recently signed up for this service and 1 in Rush Valley. • Putting together senior bags with canned foods, toiletries, hand sanitizer etc. to hand out with the home delivered meals. She recognized Bucky Whitehouse with Tooele County Emergency Management for helping to get the supplies for the bags. • Working with the Salvation Army for donations. • Staff will start calling those who are isolated to check on their mental health and provide resource lists. Working with Valley Behavioral Health to have a warm line for people to call to get assistance. • Shifting job responsibilities between employees to fill gaps <p>She also noted that there will be some transportation route changes. UTA is cutting routes, including the 402 (lowest ridership) on April 6th. Medical transport to SLC will be discontinued. Transportation services rely heavily on volunteers, a majority of the volunteers are aged 60 years or older. Brent thanked staff for all they do.</p> | |
| <p>Family School Health Update (Information Item) <i>Kendra Muir</i></p> | <p>Due to the length of the meeting discussing Covid-19 and nothing critical to report at this time it was agreed to table this item for a future meeting, no discussion.</p> | |
| <p>Event Calendar (Information Item) <i>Amy Bate</i></p> | <p>All upcoming events have been cancelled or will be postponed to a later, but not as of yet determined date. This includes the Household Hazardous Waste event that was scheduled for May 2, 2020.</p> | |

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| Board Members Comment/Concerns | Devan thanked Jamie and staff for their help getting the seniors in Wendover signed up for home delivered meals. She also thanked Bryan and staff for answering all their questions about restaurant/food service restrictions. Linda expressed her appreciation for the staff. Tom noted the school board meetings have a concise time allotment that this board may want to consider. | |
| Public Comments | There were no comments given. | |
| Meeting Adjourn | Brent entertained a motion to adjourn the meeting. | Tom Tripp made a motion to adjourn the meeting at 8:23 pm, Devan Clevenger seconded the motion, meeting adjourned. |

Attachments: Fee Schedule, Actual vs. Budget Pre-Audit County ended Dec. 31, 2019