

TOOELE COUNTY BOARD OF HEALTH MEETING

January 29, 2019

151 N. Main Street Tooele, Utah

PRESENT:

Board: Linda McBeth, Commissioner Tom Tripp, Colleen Johnson, Mayor Brent Marshall, Mayor Brian Johnson, Kyle Memmott, Anthony Howes

Absent: Devan Clevenger, Lynn Falkner

Public: Mark Watson Tooele Transcript Bulletin

Staff: Jeff Coombs, Brad Gillies, Ericka Jordt, Jamie Zwerin, Amy Bate, Scott McKenzie, Kendra Muir

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
<p>Welcome-</p> <p>Approval of November 27, 2018 meeting minutes. Action Item</p> <p>Election of Chair and Vice Chair Action Item</p> <p>Installation of new member Tom Tripp Action Item</p> <p>Reappointment of current board members</p> <p><i>Linda McBeth</i></p>	<p>Chairperson, Linda McBeth called the meeting to order at 6:30 p.m. and welcomed everyone.</p> <p>Linda asked for a motion to approve the November 27, 2018 meeting minutes.</p> <p>Linda asked to move the election of positions to the end of the meeting, the group agreed.</p> <p>Linda McBeth lead Tom Tripp in the Oath of Office.</p> <p>Brian Johnson, Brent Marshall and Devan Clevenger were appointed to serve an additional term. Jeff explained when someone is elected to the board to finish fulfilling a previous board members term it does not count as a first term according to the board bylaws.</p> <p>A Board Member List was handed out that now includes assignments for individual board members. Members may be asked by the board, or the Tooele County Commission may appoint to represent for different assignments such as a CHIP Workgroup, Legislative Representative or member of the Council on Aging.</p>	<p>Brent Marshall made a motion to approve the November 27, 2018 meeting minutes, Brian Johnson seconded the motion, all voted in favor, motion approved.</p> <p>Tom Tripp was sworn in as a member of the board, he will finish fulfilling outgoing Commissioner Myron Bateman's term.</p>

Health Officer
Report
Jeff Coombs
Information Item

Jeff shared that Commissioner Tom Tripp has been assigned to the Health Services while Commissioner Kendall Thomas has been assigned to Aging Services and Transportation. Jeff showed the group three organizational charts showing how Tooele County Health Department encompasses both Aging Services and Transportation. He also explained that this board shares responsibilities with the Tooele County Commission on items such as budget approval and selection of a Health Officer.

Jeff announced the promotions of three employees: Scott McKenzie to Deputy Director, Kendra Muir to Family and School Health Director and Jamie Zwerin to Aging Services Director. He commended the employees for their performance and leadership skills.

Jamie Zwerin shared how successful health and aging services have integrated in our county. She commended staff from both divisions for recognizing the needs of our clients and applying their evidenced- based programs to serve all ages. One example of this is Tai Chi classes being offered at the senior centers taught by and managed through a program at the health department by Amy Bate- Health Educator. Jeff noted that we are one of the only counties in the state to have successfully integrated these two services. Jamie also shared that the Senior Health Insurance Program which helps enroll Medicare clients, resolve billing issues and select cost effective prescription plans have saved 148 clients over \$223, 000.

Goals this year include:

- focusing on seniors living in rural areas by offering to do more home visits or offering to meet in a central location
- working with providers to share resources
- seeking additional funding for services, noting that funding has not increased since 2010 although the senior population has steadily increased

Jeff added that since the health department is now a provider we can bill Medicaid for the social service work provided to clients by our Aging Services employees. Jamie noted this change now allows us to contract with health agencies to provide in home care services such as bathing and home care. A new program, Otago provides a physical therapist to make home visits to senior clients who have recently been discharged from a hospital to work on increasing their strength which will decrease their chance of falling and being admitted back into the hospital. Follow up visits are also made with the social workers from aging services. These visits can help keep seniors from having to go to rehabilitation facilities after being discharged from the hospital and keep them in their homes longer. Currently hospitals are penalized by Medicare if a patient returns to the hospital w/in 60 days of being discharged.

Jeff reviewed some items on the Legislative Bill Watch list handout.

	<ul style="list-style-type: none"> • Since the passing of Proposition 2 which designated health departments as the point of distribution for medical marijuana there has been concern over where funding will come from to make necessary facility changes to ensure proper storage, security and adequate staffing to accommodate the estimated number of clients being served. See Utah Medical Cannabis Fact Sheet handout. • Lead in Drinking Water in Schools- Though there is no safe level of lead in drinking water, 85% of all water contains some level of lead. School districts are being asked to participate in the decision making since sampling of drinking water in schools will be part of the process. • SB71-Food Trucks- wanting to discontinue requiring secondary permitting when operating in another county. • HB88 E-Cig Tax – proposal to expand the state’s tobacco tax to cover e-cigarettes • Dept. of Health Building Block Grant <p>Linda stated that the UALBOH Steering Committee that she is on is asking for a volunteer from each health department to participate in weekly calls and at times contact our representatives to express our stance and ask for support. Colleen Johnson volunteered to be the Legislative Representative.</p> <p>Linda also asked for a volunteer to become a member of Council on Aging board, Brent Marshall volunteered.</p> <p>Jeff reported that we are nearing the end of our 5-year period with PHAB. TCHD was the 22nd in the nation and 1st in state to become accredited. Staff is preparing to apply to become reaccredited, but due to the cost involved the board’s direction is being sought. This will be presented as an action item to be voted on at the next meeting. Brent asked for a list at the next meeting that shows what are the advantages of being accredited. Scott noted since it is hard to measure prevention, this recognition shows the public that we meet a higher level of standard which increases public trust and confidence. Jeff noted it has strengthened our organization in many areas including projects such as the Community Health Improvement Plan (CHIP), Community Health Assessment (CHA), Strategic Plan and Workforce Development. Scott noted the application deadline is the end of March. See PHAB’s Five Tier Reaccreditation Fee Schedule handout.</p>	
<p>Family & School Health Update</p>	<p>Kendra Muir was recently promoted from WIC Coordinator to Family and School Health Director. Kendra explained that WIC is now under the Family and School Health Division.</p>	

<p>(Information Item) <i>Kendra Muir</i></p>	<p>This is a great way to streamline processes and services throughout our nursing staff. She reported that WIC services was part of the government shutdown that has since reopened. During the shutdown work was being done to continue operating as long as possible by following a contingency plan. About 1,600 families in Tooele County are served by WIC services. She reported that last year a quality improvement project to reduce anemia rates by 1-2% was completed, rates were reduced by 8%. WIC staff was awarded the Gold Loving Support award from the U.S. Dept. of Agriculture and Food and Nutrition Service for their exemplary peer counselor program which lead to an increase in the number of WIC participants who were exclusively breastfeeding their babies at six months. Kendra and Louise Ekenstam- Community Health Coordinator have set a goal to increase the number of Targeted Case Management (TCM) visits in 2019, these visits refer needy families to local resources. Another goal is to streamline processes across the three bureaus and complete additional quality improvement projects.</p> <p>Kendra shared the Utah Influenza Report provided by Utah Dept. of Health. In 2018, TCHD recorded the highest number of flu vaccines given totaling 5,714 flu vaccines of which 2,132 were given at schools. There have been 6 influenza associated hospitalizations. Due to the mist only being available last year for those children with private insurance there was a decrease in the number of vaccines administered. The current measles outbreak in Washington was discussed.</p>	
<p>Health Promotion Update Tobacco Retail Permitting Update Opioid Response Grant (Information Item) <i>Amy Bate</i></p>	<p>Amy Bate, Health Promotion Coordinator gave an update on the changes made since House Bill 324 – Tobacco Regulation Amendments took effect last year. The bill requires that all retailers selling tobacco products, including electronic nicotine delivery systems, to obtain a permit form their local health departments in addition to a tobacco license from the Utah Tax Commission and a business license from the city or county. Establishments began the new permitting process in November of 2018 and as of today 100% have complied with the permit process. There are currently 40 general tobacco retail establishments and 2 retail tobacco specialty establishments. Health departments now have the authority to conduct compliance checks, hearings, impose penalties and revoke permits of those establishments that violate the regulation. Amy noted that the permitting process has been handled through the Environmental Health Division following the same process as food establishment permitting. The school district has reached out for help from Hilary Makris- Health Educator over Tobacco Prevention and Control due to a rapid increase in kids even as young as elementary aged trying products like E-Cigs and vaping. The focus will be on providing education to the parents about these products, the ingredients and health effects of using them. Amy added that since these products are so new the Food and Drug</p>	

	<p>Administration has not been able to complete studies on what long term health effects they pose. Jeff also added that if the new E-Cig tax bill passes, funds collected would be used towards education and prevention. Scott shared that both national and state legislation is looking at regulating the flavoring of the E-Juice that is very attractive to kids. Amy explained that in addition to conducting two compliance checks each 12-month period at every tobacco establishment they also conduct Operation Vape Front once a year to survey the retail stores to gather data on product placement, advertising, signage of notification of the Utah Indoor Clean Air Act and that they are not allowing anyone under age to enter. Since the Juvenile Justice Reform Act of 2018 no longer tickets and refers juveniles caught using tobacco to a cessation program, Amy noted that a new statewide computer-based program called ASPIRE is being used that focuses on risk factors and prevention. See Youth Nicotine Use and E-Cigarette Tax handout.</p> <p>Amy reported on the Opioid Crisis Response Grant. The grant is one-time funding that was received last fall. In December Amy, Jeff and Scott met together with community partners representing pharmacies, drug task force, jail commander, Utah Harms Reduction Syringe Exchange Program. They attended a training and drafted a plan that was submitted to state for approval that addresses how we can work together, share data, track available information and respond. Three areas were chosen to focus on, they are:</p> <ol style="list-style-type: none"> 1. conducting outreach services attached to the syringe exchange program- weekly visit to Tooele County to exchange out dirty needles and ensure safe disposal, provide Naloxone, offer testing for HIV and Hepatitis C, offer resources 2. ensuring First Responders have an adequate supply of and training on how to administer Naloxone- a grant was written and awarded that was used to supply each Tooele County Sheriff Deputy with a supply 3. work with independent pharmacists to ensure they are educating on the dangers of opioids and what Naloxone can do for reversing an overdose <p>Once the state approves the plan Amy will share it with this group. Scott added that the state received the grant and they are doing a state plan, counties are then submitting subordinate plans, so our definitions are derived from the state plan as to what a crisis is, whether or not we respond and what our response will consist of. We will not have a traditional EMS type response but more of a collaborative response to try to gather as much information as to the number of people using opioids.</p>	
Financial Report-	Brad noted that since he is only presenting a preliminary report tonight, no action needs to	

<p>Budget Fee Schedule (Action Information Item) <i>Brad Gillies</i></p>	<p>be taken at this time. The county will be closing out the year next week and will provide us with additional information before finalizing our numbers. Brad will present the final year-end report at the next board meeting in March and ask for the groups approval before presenting to the Commissioner's. Jeff explained that Brads report shows an estimated amount for the Health Tax Levy since the actual amount collected won't be known until the county submits their final report. Brad foresees the health tax levy amount will be more than what was projected due to an increase in population, property evaluation and home values. Brad added that a monthly check we receive from the state for contracts and grants for December was just received yesterday so that amount was not included in the total revenue for this report as well as about \$20,000 in expenses still being processed. Both amounts will be included in the final year-end report. Due to an increase in operating revenues and a decrease in expenses from what had been budgeted, it is not anticipated to need any money from the fund balance account to subsidize operating costs. At the start of 2018, the beginning fund balance was about 2.6 million dollars, and will end the year at about 2.7 million. Brad is hoping to ask for approval from the board at the next meeting to request that the Commissioners move \$150,000 from the fund balance to the capital improvement account, the same as was done in 2016 and 2017. He explained the capital improvement account is money set aside specifically for needs for the building such as the new security system that was purchased last year for \$50,000. There were some changes in some of the grants that were budgeted for a full year but were reduced significantly before the year was over, this decreased both the revenue received and related expenses. He also noted that \$300,000 was requested to take from our fund balance to use towards several Active Transportation projects of which \$42,000 was for the Rabbit Lane Pathway and on Bates Canyon Road a pathway from the Stansbury High School to the Holiday Oil gas station. \$100,000 was contributed towards the construction of an underpass on Highway 138 in Stansbury to connect the south side to the north side by Benson Grist Mill.</p> <p>Brad also reported the he represents the health department on the Tooele County Local Homeless Coordinating Council. Last week Brad and about 20 other volunteers went out at 4am to attempt to locate homeless people in the county to get a "point in time count". This is an annual, statewide project that he has assisted with for several years. Upon locating a homeless person, they would try to ask them questions about their situation and refer them to local resources. The state uses the data collected to determine resources and funding. The group was able to locate about 8-10 people and another 12 people filled out the form at the Relief Services office. Brad felt it was a success and noted last year only about 12 people volunteered compared to about 20 this year. The group thanked Brad for his participation in</p>	
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	this project.	
<p>Emergency Services Update Board Member Roles in a Disaster (Information Item) <i>Scott McKenzie</i></p>	<p>Scott presented TCHD Emergency Services- Board of Health Roles in a Disaster. Training provided at the last meeting covered the general incident command system and how the structure works. This training addresses specifically what the health department and Board of Health responsibilities are during an emergency.</p> <p>Some key items covered include:</p> <ul style="list-style-type: none"> • TCHD follows the provisions of the Tooele County Health Dept. All Hazards Plan (AHP) notably Title 26A Local Health Authorities, Chapter 1 Local Health Departments, Section 114 Powers and duties of departments. See handouts. • The health department is an emergency agency. The state gives the health officer the authority to implement quarantine and isolation orders and seize property to use for shelter during an emergency. • Board responsibilities include issuing orders, rules, regulations and standards having the force of law. Emergency orders, rules, regulations and standards are authorized to bypass the public hearing and input processes required for routine matters. • Board is responsible to make determinations for establishing public health priorities for delivery of services with limited resources. • Board of Health Legal Liability as presented at the UALBH Annual Symposium Sept. 2018. Board members are considered employees according to Governmental Immunity Act of Utah 63G-7-201(1)- Except as otherwise provided in this chapters, each governmental entity and each employee of a governmental entity are immune from suit for any injury that results from the exercise of a governmental function. • Qualified Immunity shields government officials from money damages unless a plaintiff can show (1) that the official violated a statutory or constitutional right, and (2) that the right was clearly established at the time of the challenged conduct. • Fund balance and assets can be used in an emergency, FEMA does not pay upfront and the CDC does not reimburse for everything. • Medical licensing is a standard of care that in an emergency situation can be modified as per state law. • Primarily responsibilities for the health department are ESF-8 Public Health and Aging Services ESF-6 Health and Human Services which covers shelters. 	
<p>Board Members Comment/Concerns</p>	<p>Linda asked for an update from those participating in the Community Health Improvement Plan (CHIP) Workgroups. Amy reminded the group that the CHIP is posted on the tooelehealth.org website, copies can also be sent by email. Kyle attended his first meeting</p>	

	<p>on Dec. 20th, they discussed the results of survey, pathways, hiking/walking paths, waiting on new data for next meeting. Brent noted the first meeting for his group will be held Feb. 7th. Devan was not able to attend tonight’s meeting.</p> <p>Tom asked about the last meetings minutes not being posted on the website yet, Ericka explained that after the group approves the minutes from the previous meeting she has to have them posted to the website within 3 days. The website states unapproved draft copies are available by request.</p> <p>Tom said a citizen requested that we post our budget results on our website.</p> <p>Tom also noted that the bylaws state a meeting will be held every 3 months, but the span of time from the May to September meeting is over 4 1/2 months. Jeff stated the group could vote to add an additional meeting to be held every year in July or vote to change the bylaws to state meetings will be held 4 times a year, the state requirement is meeting 4 times a year and this group meets 5 times a year. This item will be added to the next meeting agenda.</p> <p>Tom asked why the agenda doesn’t include a section to accept public comment, Jeff noted any time public attend the meeting they are given opportunity to speak, but a section can be added specifically for this to future agendas. Jeff added that all action on public rules include a public hearing and thirty-day comment period.</p> <p>Tom asked to move the November meeting due to a conflict with Commission Meeting, this will be addressed at the next meeting.</p>	
<p>Election of Board Member Chair and Vice Chair (Action Item)</p> <p><i>Linda McBeth</i></p>	<p>Linda asked for a motion to accept nominations for Chair and Vice Chair positions.</p>	<p>Brent motioned to reappoint Linda as Chair, Brian seconded the motion, all were in favor and nominated by acclamation. Tom nominated Lynn Falkner as Vice Chair, Brent seconded the motion, all were in favor and nominated by acclamation.</p>
<p>Adjourn</p>	<p>Linda entertained a motion to adjourn the meeting at 8:29 pm.</p>	<p>Brent motioned to adjourn, Kyle seconded the motion, all were in favor.</p>

Attachments: Actual vs. Budget Year Ended Dec. 31, 2018 (Preliminary), Board of Health Member List, TCHD Organizational Structure (Jan 2019), Tooele County Health and Aging Services Organizational Chart, Youth Nicotine Use and E-Cigarette Tax, Legislative Bill Watch, Utah Medical Cannabis Fact Sheet, PHAB’s Five Tier Reaccreditation Fee Schedule, TCHD All-Hazards Plan Legal and Administrative Preparedness and Authority and Acknowledgments 26A-1-114 Powers and Duties of Departments, H.B. 336 Medical Professional Licensing During A Declared Emergency