

TOOELE COUNTY BOARD OF HEALTH MEETING

January 28, 2025

151 N. Main Street Tooele, Utah 84074

PRESENT:

Board: Mat Jackson, Christian Pantelakis, Nando Meli, Linda McBeth (virtually) Pam Bennett (virtually), Mike Wells, Anthony Howes

Absent: Erik Stromberg, Jolene Jenkins

Staff: Grant Sunada, Jamie Zwerin, Ericka Jordt, Taylor Palmer, Tracy Beckett, Mamadou Tounkara

Public: Sephora Giraud-Carrier

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
<p>Welcome</p> <p>Approve November 26, 2024, Meeting Minutes</p> <p>Appoint Chair and Vice Chair</p> <p>Approve 2025 Meeting Schedule</p> <p><i>Anthony Howes</i></p>	<p>Anthony called the meeting to order at 6:30 p.m. and welcomed everyone. Roll call was taken. Board members and staff introduced themselves. Sephora Giraud-Carrier introduced herself.</p> <p>Anthony entertained a motion to approve November 26, 2024, Meeting Minutes.</p> <p>Anthony opened the floor for the nomination of Chair and Vice Chair.</p> <p>Mat entertained a motion to adopt the proposed 2025 Meeting Schedule.</p>	<p>Mike made a motion to approve the minutes as presented, Christian seconded the motion, all voted in favor.</p> <p>Anthony motioned to nominate Mat as Chair, Nando and Christian seconded the motion, all voted in favor. Nando motioned to nominate Anthony as Vice Chair, Christian seconded the motion, all voted in favor.</p> <p>Christian motioned to approve the 2025 Meeting Schedule as presented, Nando suggested</p>

		moving the November meeting to the 18 th as it may be too close to the holiday, Christian seconded the motion with the proposed November date change, all voted in favor.
Board Member Assignment Reports <i>Anthony Howes</i>	As the newly elected Chair, Mat began leading the meeting. Mat asked the group to share any updates of their assignments.	Anthony recommended attending the UALBOH Symposium April 8-9 at Thanksgiving Point. He has attended in years past and feels it is beneficial for all board members to attend. Ericka will resend the information.
Health Officer's Report Upcoming Symposium April 8-9, 2025 Current Influenza/RSV/Covid Rates <i>Grant Sunada Mamadou Tounkara</i>	Grant welcomed the group and thanked his staff for helping him transition to his new role as Health Officer. He met individually with his Executive Team and has conducted his first All-Staff Meeting and attended his first Department Head and County Council Meetings. Grant has purchased copies of the book <i>The 4 Stages of Psychological Safety</i> by Timothy Clark for his Executive Team to discuss as a group and has also integrated a Wellness Minute into their weekly meetings. He shared some of his professional and personal background and leadership experience. Grant shared the vision of the Tooele County Health Department. Grant has spent time shadowing the Environmental Health team as Bryan Slade was retiring and Taylor Palmer was selected as the new Environmental Health Director. Grant and Anthony met with new board member Jolene Jenkins; Jolene has been appointed to replace Neil Critchlow's position on this board. She was not able to attend tonight's meeting as Grantsville City Council Meeting was held at the same time. Grant was recognized at the Prevention Services Winter Summit with "The Chuck Berry Award" and our own Kevin Neff gave the closing presentation on the first day. New carpet will be installed soon, and the interior of the building will be repainted. A Chinese New Year Celebration will be held at the Tooele Senior Center on January 30 th . Jennifer Romero and Desirae Taylor were recently highlighted as star Aging Services Social Workers. A new vehicle has been ordered for the home-delivered meals program. A banquet honoring special needs adults who volunteer at the Senior Centers is being held tonight. Mae Afoa has recently joined our team as a communications intern.	

	<p>Federal Emergency Management Agency Training is being held this week. New desks were installed in our reception area in Community Health. There has been an increase in the number of vaccines for children being administered in our Community Health office due to a local physician not participating in the VFC program.</p> <p>Mamadou Tounkara, Population Health Director shared a presentation titled The State of QUA-DEMIC in Tooele County 2022-2024 with the group. The presentation showed the rates of Influenza (Flu), Respiratory Syncytial Virus (RSV), COVID-19 and Norovirus. Data was collected from emergency room visits and was adjusted by population. Symptoms, duration and preventative measures were listed for each. Mamadou recently presented this information to Fox 13 News. The group asked questions and discussed how TCHD is educating the public with this information. Christian suggested doing more outreach during the peak season. Mamadou noted that our new intern Mae Afoa will focus on more social media outreach.</p>	<p>Grant suggested creating a strategy on how to increase communication and education.</p>
<p>Environmental Health Update Proposed Changes to Body Art Regulation #10 (Action Item) <i>Taylor Palmer</i></p>	<p>Taylor noted that a copy of Health Regulation #10 Body Art was sent to the group with the proposal to delete section 3.1 that requires proof of operators/technicians having started and then completing the hepatitis B vaccination series within one year of receiving an operator permit. Taylor informed the group that currently each County has their own regulation, but the State is in the process of creating its rule, so he recommended tabling the proposal to adopt our proposed regulation change until after the State adopts their rule which we would then start to follow instead of our own regulation. There is currently an operator that has received the first vaccination in the series but said it made them sick, so they don't want to continue the series, and we do not offer any type of exemption or waiver.</p>	<p>The group agreed to tabling the proposed changes to the Body Art Regulation until the State adopts their Body Art rule in February.</p>
<p>Staffing Update (Information Item) <i>Jamie Zwerin</i></p>	<p>Jamie announced that Taylor Palmer was selected as the new Environmental Health Director, he fills the position previously held by Bryan Slade who has retired. Alma Ruiz has been hired as a dental assistant. Alma speaks Spanish and has been a great addition to our team. Ryan Brady has resigned, the job posting for a Finance Specialist is being reviewed for changes before posting, a degree and experience will be required for the new title of Finance Coordinator. A posting for an Environmental Health Scientist is open.</p>	
<p>Financial Update Financial Report (Action Item)</p>	<p>Tracy presented the Financial Report Twelve Months ended December 31, 2024 (100% of the year). Tracy will present a finalized budget at the next meeting. She added that the payment for October just barely came in. Once the remaining payments are received, we may not need to use any money from our fund balance.</p>	<p>Christian motioned to accept the Financial Report as presented Mike seconded the motion, all voted in favor, motion passed.</p>

<p>Tracy Beckett</p>	<p>Revenue- We are still waiting to receive federal and state grant payments for October, November, and December. Once these payments are received this should bring our contracts and grants up near the budgeted amounts. For our fees for services, the year ended at 92.9% of the estimated fees, which was near the estimated budget.</p> <p>The Health Department received our interest income this month, and it was higher than expected (\$188,830). The tax levy came in during December and was 2% higher than expected (\$1,299,511).</p> <p>Expenses- All departments finished the year under budget. The total expenditure for the year for the Health Department is about \$7.3 million dollars, or 86.1% of projected expenses.</p> <p>NET- Net operating shortfall as of the end of December is \$663,390. Most of this will be covered by the federal/state grant payments that are on their way. Whatever amount remains after that will be taken from the Health Department’s fund balance. There usually are a few more revenues and expenses that float in, but budgets will close for 2024 in February, and then we should have a good look at the final amounts, and how much will be taken from our fund balance for the year.</p> <p>The group discussed President Trumps recent pause on federal funding and how that may affect health department programs. Tracy noted that since November and December payments were already allocated it should not affect those payments. Grant said he is taking a measured approach and will be meeting with the other local Health Officers on Thursday to discuss this. Tracy added that we will just take it day by day until we receive further direction.</p> <p>Matt entertained a motion to approve the financial report as presented.</p>	
<p>Board Member Comments and/or Concerns</p>	<p>Linda commented on the recent article featuring Grant in the Tooele Transcript. Linda asked for a list of upcoming events and activities. Christian suggested that they each work more closely with the health department and the school district on upcoming events. Mike agreed that an increase in communication would help. Tony mentioned the upcoming RADPAC youth coalition dinner, Ericka will resend the information. Anthony reminded the group to complete the trainings that was emailed by Nicole Rash, due Jan. 31st.</p>	

Public Comments and/or Concerns	No comments were given.	
Meeting Adjourn	Mat entertained a motion to adjourn the meeting at 8:07pm.	Christian motioned to adjourn, and Anthony seconded the motion; all were in favor.

Attachments: Financial Report Twelve Months Ended December 31, 2024, Proposed 2025 Meeting Schedule, Section 3.13 of Body Art Regulation, The State of QUA-DEMIC in Tooele County 2022-2024