

TOOELE COUNTY BOARD OF HEALTH MEETING

March 27, 2024

151 N. Main Street Tooele, Utah

Zoom: <https://us06web.zoom.us/j/83534357362?pwd=31zJP3LQJa8Q5OySGaNdWbeTSMGAb3.1>

PRESENT:

Board: Neil Critchlow, Nando Meli, Anthony Howes, Linda McBeth, Mat Jackson (virtual)

Absent: Erik Stromberg, Pam Bennett, Christian Pantelakis, Mike Wells

Staff: Jeff Coombs, Jamie Zwerin (virtual), Brad Gillies, Ericka Jordt, Mamadou Tounkara, Yiran Qin

Public: None

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
Welcome- Chair	Anthony called the meeting to order at 6:41 p.m. and welcomed everyone. Roll call was taken. Board members and staff introduced themselves. A quorum was not present at the beginning of the meeting, so information items were presented first, action items were presented once the quorum was present.	
Approve Jan. 23, 2024. Meeting Minutes	Anthony entertained a motion to approve the January 23,2024 meeting minutes.	Nando made a motion to approve the January 23, 2024 meeting minutes, Neil seconded the motion, all voted in favor, motion approved.
Proposal to Change Date of July and November Meetings (Action Item)	Jeff asked the group to consider changing the July 23 rd meeting to July 30 th and the September and November meetings to the 4 th Tuesday of the month.	Nando made a motion to change the July 23 rd meeting to July 30 th and the September and November meetings to the 4 th Tuesday of the month, Neil seconded the motion, all voted in favor, motion passed.

<p>Board Member Assignment Reports (Information Item)</p>	<p>Linda reminded the group of the annual Symposium April 17-18th at Thanksgiving Point. The focus this year is on Essential Pieces of Public Health. Anthony reported that himself and Nando attended the public hearing on changes to the Food Sanitation regulation, no one from the public attended.</p>	
<p>Health Officer's Report Update on Facilities (Information Item)</p> <p>Jeff Coombs</p>	<p>Jeff asked the group to let Ericka know if interested in attending the National Association of Local Boards of Health conference in Nashville Aug. 12-14. Linda and Neil responded that they would like to attend.</p> <p>Jeff gave an update on the building since the flood damage occurred in December. The roof and HVAC units have been replaced on the south side of the building. Inside the building damaged material was removed and repairs have started this week. It took some time for the insurance company to do an assessment and complete the claim. The \$5,000 insurance deductible was paid out of our budget. The WIC and Community Health staff are still working out of the classroom and library, hopefully they will get to move back to their original workspaces within a couple weeks. WIC applied for and received an infrastructure grant that provided additional funding of \$150,000 to use to replace cabinets, desks, chairs, medical equipment etc. Items that are still useable will be surplus. The additional funding will require a budget adjustment.</p> <p>A new generator will be installed in April, it is bigger and will be able to supply more power to the building in the event of a power outage. the current unit will be refurbished and then set up at the Grantsville Senior Center, which will allow the center to be used as a gathering center in the event of an emergency. The new generator was paid out of last year's budget.</p> <p>The county switched to a new software program called Tyler, the switch has caused some problems with payroll, employee 401k deductions, leave balances etc., this has resulted in some morale issues for employees. Another issue is the county has decided to switch some employees from an hourly status to a salaried status which means we are having to use two different systems to complete timecards. The new HR Director started this month so hopefully these issues will be resolved soon. Because of the issues with the new software Brad is not able to obtain a financial report.</p> <p>Jeff shared a flyer on the upcoming Elder Justice Conference that will be held virtually on April 25th, registration is required.</p>	

	<p>Jeff went over some legislative items such as the passing of House Bill 61 Electronic Cigarette Amendments which reduced the amount of nicotine allowed in the product and prohibits flavoring besides menthol beginning January 1, 2025. Health Dept. staff will work with the specialty stores to help them become compliant. Jeff alerted the board that they may receive public comment on these changes since we are the ones who will enforce the new rule. Fines can be issued if merchants don't adhere to the rule. PHEP funding was renewed, this is for emergency preparedness.</p> <p>HB 22 Public Health Order Amendments passed- this bill repealed local health departments authority to force involuntary quarantine or isolation and lists specifically what disease a quarantine order can be issued for.</p>	
<p>Staffing Update (Information Item)</p> <p>Jamie Zwerin</p>	<p>Jamie gave a staffing update since the last meeting. Venus Lowe accepted the UTA Driver position and Valerie Wiseman has accepted the Meals on Wheels Driver position. A part-time UTA Driver position is still open, but the pay and lack of benefits makes this hard to fill. An Activity Specialist position for the senior centers is open. Jamie commended staff for how well they are handling the personnel changes, building repairs, software issues etc.</p>	
<p>Financial Update</p> <p>Financial Report (Action Item)</p> <p>Fee Schedule Update (Action Item)</p> <p>Risk Assessment Certification (Action Item)</p> <p>Brad Gillies</p>	<p>Due to the issues occurring with the new software Brad was unable to present a Financial Report, hopefully by the next meeting the report will be available.</p> <p>Brad presented the group with the updated Community Health and Environmental Health Fee Schedules. He noted that the 2024 budget was previously approved by this board and the County Council with the current fee schedule. Linda asked if any fee changes would be considered after Bryan compares our fees to other health departments? Brad confirmed that accepting the current fee schedule would not preclude any future fee changes.</p> <p>Brad shared a letter received from the Internal Auditors at the Utah Department of Health and Human Services stating that after a risk assessment was completed the Health Department received a "low risk" rating. This audit is required and completed annually and gives us a better chance at receiving a contract versus another county who did not receive a low-risk rating.</p>	<p>Neil made a motion to ratify the Community Health and Environmental Health Fee Schedules as presented, Linda seconded the motion, all voted in favor, motion passed.</p>
<p>Environmental</p>	<p>Jeff reported that a public hearing and 30-day public comment period was held to accept</p>	<p>Linda motioned to adopt the</p>

<p>Health Update</p> <p>Proposed changes to Regulation #4- Food Sanitation (Action Item)</p> <p>Jeff Coombs</p>	<p>comments on the proposed changes to the Food Sanitation Regulation. No one from the public attended the hearing and the only comments Bryan received were all positive for the changes.</p>	<p>proposed changes to Regulation #4- Food Sanitation as presented, Neil seconded the motion, all voted in favor, motion passed.</p>
<p>Population Health Update</p> <p>Community Health Improvement Plan Dashboard (Information Item)</p> <p>Mamadou Tounkara</p>	<p>Mamadou and Yiran Qin presented the new online dashboard to the group. Once finalized the dashboard will be added to the tooelehealth.org website. The dashboard is an interactive, easily accessible web page that provides important and significant data resources for our county. Data can be filtered and then downloaded as a pdf document, but data cannot be altered. Topics on the dashboard include public health indicators, maternal health, social determinants of health, health access & outcomes, performance tracker and revisions/updates for the Community Health Assessment (CHA) and information on mental health, obesity, substance use disorder, next steps, revisions/updates and performance tracker for our Community Health Improvement Plan (CHIP). Both reports show statistics for Tooele County as compared to the state average. Data is nonidentifiable. The printed reports show a snapshot in time whereas the dashboard will show continuous data and new data can be added when relevant. This tool will make it easier to track our progress. There has been an increase in the number of high school students seeking data for school reports/projects so a QR code will be developed to make it easy to find this information.</p>	
<p>Board Member Comments and/or Concerns</p>	<p>Anthony reminded the board members that they need to complete the annual public meeting training, an email was sent from Nicole Rash on February 5th with details about the training. Jeff noted the next meeting will be held May 2nd in Wendover at the Community Center, please let Ericka know if you are attending, bringing a companion and need a hotel room.</p>	
<p>Public Comments</p>	<p>No comments were given.</p>	
<p>Meeting Adjourn</p>	<p>Anthony entertained a motion to adjourn.</p>	<p>Nando made a motion to adjourn the meeting at 8:03 pm, all were in favor, meeting adjourned.</p>

Attachments: 20204 Environmental Health Fees, Public Health Fee Schedule, 2024 BOH Meeting Schedule, Prevention through Connection Utah Elder Justice Conference, Community Health Improvement Plan 2023-2027