

TOOELE COUNTY BOARD OF HEALTH MEETING

March 28, 2023

151 N. Main Street Tooele, Utah

PRESENT:

Board: Neil Critchlow, Nando Meli, Pam Bennett (phone), Anthony Howes, Mathew Jackson, Linda McBeth, Michael Wells

Absent: Devan Clevenger (phone), Erik Stromberg

Staff: Jeff Coombs, Jamie Zwerin, Bryan Slade, Brad Gillies, Ericka Jordt, Amy Hoftiezer, Peter Clegg, Kevin Neff, Jared Hall, Natalie Heiner

Public: Quinn Heiner, Anna Brimhall

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
Welcome- <i>Chair</i>	Anthony called the meeting to order at 6:32 p.m. and welcomed everyone. Roll call was taken. Board members and staff introduced themselves.	
Approve January 24, 2023, Meeting Minutes (Action Item) <i>Vice Chair</i>	Anthony entertained a motion to approve the January 24, 2023, meeting minutes.	Nando made a motion to approve the January 24, 2023 meeting minutes, Neil seconded the motion, all voted in favor, motion approved.
RADPAC Report on CADCA National Leadership Forum (Information Item) <i>Peter Clegg</i>	Peter introduced Quinn Heiner and Anna Brimhall. Quinn and Anna are members of the local youth coalition- Resisting Alcohol and Drugs- Prevention Advocacy Coalition (RAD-PAC) that advocates for alcohol, tobacco and drug prevention in Tooele County. Several of Peter’s staff accompanied Quinn, Anna and several other youth to the annual Community Anti-Drug Coalitions of America (CADCA) conference in Maryland last month. The mission of CADCA is to strengthen the capacity of community coalitions to create and maintain safe, healthy and drug-free communities globally. Quinn and Anna spoke about their experience at the conference including getting the opportunity to meet with Senator Mitt Romney and	

	<p>Senator Mike Lee. Kevin encouraged the group to read the article about this groups experience that was published in the Tooele Transcript Bulletin on March 8th. Quinn and Anna answered questions from the group about their experience.</p>	
<p>Board Member Assignment Reports (Information Item)</p>	<p>Linda reminded the group about the upcoming Utah Association of Local Boards of Health Symposium that will be held April 26-27. Those who have been registered should have received a confirmation email. Linda will attend a meeting for the UALBOH tomorrow, she will email the group any pertinent information. Jeff will not be able to attend as he will be attending and Emergency Preparedness Conference, Jamie Zwerin will attend the Symposium.</p>	
<p>Health Officer's Report</p> <p>Staffing Update (Information Item)</p> <p>Community Health Improvement Plan (Information Item)</p> <p>Legislative Update (Information Item)</p> <p><i>Jeff Coombs</i></p>	<p>Jeff provided a staffing update. Newly hired staff since the last board meeting include- Jeannette Boyer-Activity Specialist, Lora Bell- Social Worker, Stacey Tozcano-Community Health Worker, Layne Koyle- Prevention Specialist. Jeff explained that Stacey Tozcano's position as a Community Health Worker has been funded through the Human Services side through a grant called BIPOC and will focus on connecting our underserved population with mental health services. Kevin Neff was recently promoted to Health Equity Coordinator and Evelyn Van Zanten- Social Worker with Aging Services recently retired. Open positions include Epidemiologist, Public Health Nurse, Dental Hygienist. The group discussed the struggles in filling health related positions; the state and school district are experiencing the same difficulties in hiring. Jamie Z. added that the Micro-transit program is providing about 200 rides per day so the Transportation Dept. is looking to hire two additional drivers.</p> <p>Jeff shared the Respiratory Illness Replot. COVID, flu and RSV cases continue to remain low. A peak in influenza cases was expected in early spring, this has not happened yet. As of March 28, Tooele County has had 23.53 cases of COVID per 100k in the past 7 days, 5.3 hospital admissions per 100k and 2.5% COVID Inpatient Bed Utilization. Jeff confirmed a vaccine that protects from both influenza and COVID is in the works as well as a vaccine for RSV.</p> <p>Jeff invited the group to an upcoming stakeholder dinner where the Community Health</p>	

Improvement Plan (CHIP) will be presented. The CHIP is normally presented every 5 years but due to COVID it has been 6 years. This event will give stakeholders and partners of the community an opportunity to review and prioritize the health data presented. After the group prioritizes health concerns, the group will then develop goals to accomplish in the next 5 years. Sub-committees will be formed, and Jeff encouraged one or more members of this board to participate on each sub-committee. This is a terrific opportunity to contribute to this process. Jeff added that any flexible funds will be able to be used towards these health priorities and it also helps drive grants. The dinner will be held April 20th at 5:30pm at the Tooele Senior Center.

Jeff gave an update on:

- HB71- Local Health Department Revisions – passed legislation. This rule mandates state agencies to codify a funding formula for public health and also put into legislation that a process is required for policies and rules. Any rule that impacts a local health jurisdiction the local health department must be involved in the policy drafting of the rule.
- Food Bills-local licensed food carts no longer have to get licensed in multiple jurisdictions, passed. HB76 wanting to eliminate the need for food trucks to have a commissary failed.
- Temporary Tobacco Permits- a bill that would allow permits to be given to vendors to sell tobacco related products at temporary events like Country Fan Fest held at Deseret Peak has been sent to interim committee. Jeff noted we really need to discern between tobacco and nicotine products, nicotine is a by-product of tobacco but can be made synthetically now without the use of tobacco.

Jeff shared a handout with the group that shows a population break-down per county and the amount each county contributes per capita annually to social services appropriations to. This report is a requirement of HB71 and must be done annually.

Jeff advised the group of some upgrades happening to the building. Classroom 180 will have new audio/visual equipment installed and new tables. Landscaping will be done in the front of the building. The building will receive a new generator to replace the current one that has been in use since at least 1997, the current generator will be moved to Grantsville Senior Center to be used in emergency situations. Both Tooele and Grantsville Senior

	<p>Centers become shelter facilities during emergencies so the generators will be helpful during power outages. The kitchen has been remodeled in the USU Extension auditorium area; the divider curtains will be replaced soon. Upstairs Classroom 280 will have its audio/visual equipment replaced. New monitors have been installed in the front entrance and all reception areas to provide directional and program information. Fiber optic internet will be installed at the Transportation Garage. Two new vehicles will be purchased to use to transport meals to Meals on Wheels clients.</p>	
<p>Financial Update Budget Adjustment (Action Item) Financial Report (Action Item) <i>Brad Gillies</i></p>	<p>Brad presented two proposed budget adjustment items:</p> <ul style="list-style-type: none"> • Proposal to use \$136,000 in additional funds from a grant to hire a second epidemiologist, update the Department’s All-Hazards plan and to provide additional training for key staff. This adjustment is only for 2023. • Proposal to use \$66,000 to assist Tooele County Dept. of Human Services with providing services to this segment of our community through the Black, Indigenous, and People of Color (BIPOC) Agreement. Funding will come from Human Services and will be used to hire a Community Health Worker and provide training and supplies. Funding anticipated to be available until the end of June 2024. <p>Jamie explained that this new position will also be a mental health services liaison. They will also connect with our Spanish speaking community and reach out to our community coalitions. Brad added that for now these positions will be in our 2024 budget for the first 6 months and we will later review funding to see if these positions can be extended.</p> <p>Brad explained that the Auditor’s Office is still working on numbers so a report for the year ended December 31, 2022 will be presented at the May 4, 2023 meeting.</p> <p>Brad summarized the following Financial Report - Two Months Ended February 28, 2023 (16% of year)</p> <p>REVENUE- Operating revenue was about \$676,000 or about 14% of the annual budget. Payments for state contracts and grants were about \$468,000. This includes grant</p>	<p>Mike motioned to approve the \$136,000 budget adjustment, Neil seconded the motion, all voted in favor and the motion passed.</p> <p>Neil motioned to approve the proposed budget adjustment of \$66,000, Nando seconded, all voted in favor motion passed.</p> <p>Matt motioned to accept the Financial Report as presented, Mike seconded the motion, all voted in favor with the exception of Linda who was not in the room at the time of the vote, motion passed.</p>

	<p>reimbursements from the State for the month of January that have been billed, but not received. Reimbursements for February have not been billed and are not included in the total. Fees for services were about \$208,000.</p> <p>EXPENSES- Operating expenses were about \$945,000 or about 14% of the budget. Almost all departments are operating under or near budget. Emergency Preparedness expenses include the purchase of new back-up generator for \$69,526.</p> <p>NET OPERATING- Net operating shortfall was about \$268,000, or about 12% of what was budgeted for the year. Net for the two months, including other sources, was a shortfall of about \$188,000. Any shortfall will be covered by other budgeted sources including a County contribution of about \$455,00 and about \$946,000 for the health tax levy. About \$797,000 has also been budgeted to be used, if necessary, from the accumulated fund balance.</p>	
<p>Environmental Health Update</p> <p>Adopt Fee for Microenterprise Kitchen Permit (Action Item)</p> <p>Massage Regulation Changes (Action Item)</p> <p>Body Art Regulation Changes (Action Item)</p> <p><i>Bryan Slade</i></p>	<p>Bryan proposed that the board consider adopting a \$100 permit fee for Microenterprise Home Kitchens. He explained that as of yet there have not been any applications for this type of permit. The permit allows people to produce and sell food commercially out of their home kitchens. Bryan’s staff have the application and inspection process ready for when someone does apply for the permit.</p> <p>Bryan provided the group with a copy of the proposed changes to both the Massage Health Regulation and Body Art Health Regulation. Jeff noted both had substantial changes proposed so they should be put out to a public comment period and hearing. The public comment period and hearing will be held before the next board meeting on May 4th, at which time the group could vote to adopt the proposed changes. A new permit fee for a mobile Body Art permit is included in the proposed changes.</p>	<p>Neil motioned to adopt the proposed permit fee for Microenterprise Kitchens, Mat seconded the motion, all voted in favor except Linda who was not in the room when the vote was held, motion approved.</p> <p>Mat motioned to appoint Bryan as the Hearing Officer for a public comment period and hearing for proposed changes to the Massage and Body Art Health Regulations, Nando and Mike seconded the motion, all voted in favor except Linda who was not in the room when the vote was held, motion approved.</p>
<p>Aging Services</p>	<p>Amy noted that previous employees Terri Garrard and Evelyn Van Zanten retired and there</p>	

<p>Update (Information Item)</p> <p><i>Amy Hoftiezer</i></p>	<p>positions were filled by Jeanette Boyer- Activity Specialist and Lora Bell- Social Worker. Aging Services is currently fully staffed. The St. Patrick’s Day event went well, a presentation titled “Selfie” was given at the event. The nutrition program is currently being audited, Amy will meet with the state auditor tomorrow and will share the results of the audit at the next meeting. More evaluations of events are being done so feedback can be reviewed to make sure these events are making a difference and are useful. A Volunteer Appreciation event will be held at Tooele Senior Center on April 12th at 2pm. Amy recently attended the Alzheimer’s Impact Movement conference. She shared a handout of 2023 Utah Alzheimer’s Statistics. At the conference they were able to meet with some of Senator’s Lee and Senator Romney’s staff and three of four Utah Representatives to discuss four top priority areas. They asked for support to get Medicare to cover two recently approved Alzheimer’s drugs, to support the NAPA Reauthorization Act, the Alzheimer’s Accountability and Investment Act and the Comprehensive Care for Alzheimer’s Act. In addition, they asked for support to fund additional research.</p>	
<p>Board Member Comments and/or Concerns</p>	<p>Pam mentioned that soon they will be monitoring Tooele’s mental health and substance abuse program. Also, they will be asking everyone to write their area plan. Gary Dalton and staff will be asked to identify someone to function as a liaison for mental health services with emergency health. They are trying to create a coordinated effort of regional response and disaster response. Pam asked for contact information for the Community Health Worker’s to coordinate with the BIPOC community.</p>	
<p>Public Comments and/or Concerns</p>	<p>No comments were given.</p>	
<p>Meeting Adjourn</p>	<p>Anthony entertained a motion to adjourn.</p>	<p>Nando made a motion to adjourn the meeting at 7:55 pm all were in favor, meeting adjourned.</p>

Attachments: Respiratory Illness Report March 28, 2023, Financial Report Two Months Ended February 28, 2023, Budget Adjustments, Utah Alzheimer's Statistics 2023, Proposed changes to Health Regulation # 10 Body Art Facilities, Health Regulation# 6 Massage Establishments