

TOOELE COUNTY BOARD OF HEALTH MEETING

September 26, 2023

151 N. Main Street Tooele, Utah

PRESENT:

Board: Neil Critchlow, Nando Meli, Pam Bennett(phone), Christian Pantelackis (phone), Anthony Howes, Mathew Jackson, Linda McBeth, Erik Stromberg, Michael Wells

Absent:

Staff: Jeff Coombs, Jamie Zwerin, Bryan Slade, Brad Gillies, Ericka Jordt, Tracy Beckett, Amy Royal

Public: None

TOPIC	DISCUSSION/FINDINGS	RECOMMENDATIONS/ ACTIONS
Welcome- <i>Chair</i>	Anthony called the meeting to order at 6:32 p.m. and welcomed everyone. Roll call was taken. Board members and staff introduced themselves.	
Approve May 4, 2023, Meeting Minutes (Action Item) Installation of New Board Member Representing Wendover (Action Item) <i>Vice Chair</i>	Anthony entertained a motion to approve the May 4, 2023 meeting minutes. Christian Pantelackis introduced herself to the group and was sworn in as a member of the board representing Wendover. Christian is fulfilling Devan Clevenger’s open position.	Nando made a motion to approve the May 4, 2023 meeting minutes, Neil seconded the motion, all voted in favor, motion approved.
Board Member Assignment Reports (Information Item)	Linda reported they are currently working on planning the next Utah Association of Local Boards of Health Symposium. She encouraged the group to attend next year and will provide more details as she gets them.	

<p>Health Officer's Report</p> <p><i>Jeff Coombs</i></p>	<p>Jeff thanked Linda and Nando for attending the National Association of Local Boards of Health conference in Spokane last month. He encouraged others from the group to attend next year.</p> <p>He reported that Influenza, RSV and COVID cases are starting to rise again with an anticipated peak around Christmas. We are the first county in the state to have detected the newest variant BA.2.86 in our county's wastewater. The hospital and healthcare providers have been notified. This variant has 30 different spike proteins from the Delta and Omicron variant and at this time it is unknown if the current vaccine will offer protection against it and what the symptoms will be and how severe of illness it will cause. He stressed the importance of staying home when sick and staying up to date on immunizations. The Health Department has free COVID test kits, and they can also be ordered for free online from www.covid.gov/tests.</p> <p>Jeff announced that one of our main COVID contracts, PPPHEA funds have been extended through June 2026. If the federal government shuts down it could potentially affect our WIC department since the food is federally funded. Food vouchers may be unavailable, but reserve funds are available to cover food vouchers for 30 days and we have reserve funds to cover wages and benefits to backpay our WIC employees. We will continue to monitor the situation.</p> <p>The Local Health Officers are working with the local health departments and the CDC on a data modernization initiative in order to create a unified electronic database for reporting health data to the state; a request for proposal is being sent out. This would bring all 13 health departments on to the same health record database; currently each health department is using a system of their choosing which makes it difficult to integrate data with the state.</p> <p>The Drinking Water Board has given a record number of loans for small water systems over the last two years. One such loan was given to Stockton City for upgrades and repairs to their water system. New applications will have to wait until June of 2024 unless there is an emergency situation. American Rescue Plan Spending (ARPA) funds were used for the loans and has since been drawn down.</p>	
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<p>Staffing Update (Information Item)</p> <p><i>Jamie Zwerin</i></p>	<p>Jamie provided a staffing update. Since the last meeting the following employees have been hired:</p> <p>Kristin Dorman- Public Health Nurse Sarah Hall- Public Health Nurse Kristin Hyde- Community Health Worker Angie Park- Dental Hygienist Christina Quintero- WIC Clerk Wendover Lucia Benitez- Community Health Worker Wendover</p> <p>Open positions are one Meals on Wheels Driver. Drivers are currently delivering about 200 meals per day, prior to COVID they were delivering about 119 meals per day. Congregate meals being provided at both centers total about 500 per week.</p>	
<p>Financial Update Proposed 2024 Budget (Action Item)</p> <p>Financial Report (Action Item)</p> <p><i>Brad Gillies</i></p>	<p>Brad presented the Proposed 2024 Budget. On September 19th Brad presented the first draft of this proposed budget to the County Council and will present it to them again in December to have the final budget approved. A projected reduction of COVID grants is expected to be about \$500,000 less than in 2023. But yesterday he was notified that there may be an extension of funds which has been used for critical staff and infrastructure; this extension would require a budget adjustment. The Health Tax Levy came in over what was budgeted. Due to some grants expiring, we will need to use some money from the Fund Balance to cover some expenses. Expenses have remained mostly the same, with adjustments for inflation. Large expenditures include a new vehicle, HVAC and roof repair. Insurance will cover a prorated amount of the damage due to the hailstorm. The vehicle being replaced will go through the surplus process and get sold. A grant came through last week that wasn't anticipated and at a higher amount than expected so a budget adjustment will be made for that. Brad will provide another update of the proposed budget at the next meeting.</p> <p>Brad summarized the following Financial Report - Eight Months Ended August 31, 2023 (67% of year)</p> <p>REVENUE- Operating revenue was about \$2,600,000 or about 53% of the annual budget. Payments for State contracts and grants were about \$1,800,000 or about 51% of the budget.</p>	<p>Neil motioned to approve the TCHD Proposed 2024 Budget as presented, Erik seconded the motion, all voted in favor motion passed.</p> <p>Mike motioned to accept the Financial Report as presented, Erik seconded the motion, all voted in favor, there was no discussion, motion passed.</p>

	<p>Reimbursements from the State for the months of July and August had not been received as of the end of August. Fees for services were about \$801,000 or about 59% of the budget. Some fees are seasonal, such as immunizations, and will be received in the fall.</p> <p>EXPENSES- Operating expenses were about \$4,200,000 or about 58% of the budget. All departments are operating under or near budget. Major expenditures include the purchase of a backup generator for about \$70,000, an automatic auditorium dividing door for about \$38,000, meeting room tables for about \$16,000 and an audio/visual upgrade for the two meeting rooms for about \$145,000. All these expenditures were included in the budget.</p> <p>NET OPERATING- Net operating shortfall for the year was about \$1,500,000, or about 67% of what was budgeted for the year. Net for the eight months, including other sources, was a shortfall of just over \$1,000,000. Any shortfall will be covered by other budgeted sources including a County contribution of about \$455,000 which is received monthly and about \$946,000 from the Health tax levy, most of which will be received in December. About \$797,000 has also been budgeted to be used, if necessary, from the Department's accumulated fund balance.</p>	
<p>Aging Services Update Proposed 2024 Budget (Action Item)</p> <p>Financial Report (Action Items)</p> <p><i>Tracy Beckett</i></p>	<p>Tracy presented an Overview of Budget for FY24 for both Aging and Prevention Services. Tracy noted an increase in the Aging budget of \$337,000, the reason for this increase is the growth in our aging population needing our services. She has presented to the County Council and received approval to purchase a new vehicle to use for home delivered meals, the cost for this vehicle is part of the increase to the budget. Also, an additional half-time Driver position has been requested due to the increase of participants receiving the home delivered meals. A new air conditioning unit and parking lot upgrades are included in the budget for the Tooele Senior Center. Salary and benefit increase for employees is also included in the increase. The number of meals served has increased every year due to population growth. She explained that the General Fund/ Fund Balance is made up of funds from the county, state and federal grants, and project income and services. Tracy reported that \$14,000 was collected in meal donations last year, it is not required but a suggested donation is \$4 per meal.</p> <p>Tracy explained that Prevention Services is completely state and federally grant funded. Several grants have changed so their budget has been adjusted accordingly.</p>	<p>Mat motioned to approve the Aging Services and Prevention Overview of Budget for FY24 as presented. Nando seconded the motion, there was no discussion, and all voted in favor.</p>
<p>Environmental</p>	<p>Bryan stated that since the changes were approved to the Massage and Body Art Regulations</p>	<p>Neil made a motion to approve the</p>

<p>Health Update</p> <p>Adopt Massage Regulation Changes (Action Item)</p> <p><i>Bryan Slade</i></p>	<p>at the last meeting he has since received requests from some wanting to provide massages at temporary events. Bryan and his staff felt that this type of service should require a permit, proper sanitation, hand washing station etc., just as other massage services do. Bryan added that before any type of permit is given the applicant must have training. The group discussed the proposed change to the regulation that would allow massages to be given at temporary events. The group agreed the proposed changes to the regulation were minor enough that they would not require a 30-day public comment period and a public hearing.</p> <p>Bryan presented a new fee schedule for Environmental Health that included fees for an annual temporary event permit for Body Art that was approved at the last meeting and a plan review fee and temporary event permit fee for Massage.</p> <p>Bryan shared that the annual Household Hazardous Waste Collection Day held Aug. 26th was successful and more waste was collected this year than last year. His staff have been experiencing an increase in the number of hoarder homes inside and outside the home. He has been working with the state and they have offered some funding to help with the cleanup costs.</p> <p>Bryan has been working with the State and the EPA on the old dry cleaner building that was next to the Tooele Senior Center; the building has been torn down. Assessments have been done on the possible contamination from chemicals that were disposed of over the years that may have contaminated the ground soil. Phase 2 of the assessment has been completed and now an indoor air sampling will be done. Air sampling was done previously with no detection of contamination. Once the new sample results come in, we will work with Tooele County on a remediation plan for the now vacant property.</p>	<p>proposed regulation changes as presented without public comment and public hearing, Mike seconded the motion, there was no discussion, and all voted in favor.</p> <p>Neil made a motion to approve the new fees for Body Art and Massage as presented, Pam seconded the motion, there was no discussion, and all voted in favor.</p>
<p>Community Health Update</p> <p>Respiratory Illness Report (Information Item)</p> <p><i>Amy Royal</i></p>	<p>Amy gave an update on vaccines for Influenza and COVID. As of today, TCHD has all Influenza shots and mist available including high dose. There are several community flu clinics coming up including at the Park and Ride lot on September 30th from 9am-noon. Nurses are going to business, daycare, and long-term care facilities to offer flu vaccines. School flu clinics will start Oct. 9th and end Oct. 30th, School Nurses will help with these clinics. A community clinic will be held in Wendover on Oct. 16th from 11am -2pm, both flu and COVID vaccine will be offered if available. At this time, we do not have any COVID vaccine, it has been ordered but we have not received any shipments yet, it was confirmed that Walgreens does have COVID vaccine. Moderna is having shipping issues, and the FDA has not yet approved the new vaccine Novavax. The most recent vaccine was</p>	

	<p>not designed to cover the newest variant of COVID but it may still offer some protection. Amy noted it is safe to get the flu and COVID vaccine at the same time. Jeff added that there is a federal program that will cover the uninsured so they can get the vaccine and all private insurance companies are required to pay for their insurers that want the vaccine. The Vaccine for Children (VFC) program covers the COVID vaccine for children. He added that our nurses have also gone to the homes of some who are homebound to give the vaccines. Most of our hospitalizations are not due to COVID but while there for other issues they get tested and find out they are also positive for COVID. Christian asked for the prices for the flu vaccine; it is \$33 for those over 18 that do not have insurance, for those with insurance we will bill them.</p> <p>Amy shared the recently reported communicable diseases in Tooele County.</p>	
Board Member Comments and/or Concerns	<p>Neil commended staff member Layne Koyle for the work he has been doing in the community, he is very supportive and does a great job.</p> <p>Linda would like to know about upcoming events; events are posted on all TCHD social media platforms.</p> <p>The next meeting will be held Nov. 28th.</p>	
Public Comments and/or Concerns	No comments were given.	
Meeting Adjourn	Anthony entertained a motion to adjourn.	Mat made a motion to adjourn the meeting at 7:41 pm, Neil seconded the motion all were in favor, meeting adjourned.

Attachments: Financial Report Ended August 31, 2023, TCHD Proposed 2024 Budget, Proposed changes to Health Regulation # 6 Massage Establishments, Environmental Health Fee Schedule, Tooele County Aging Services and Prevention Overview of Budget for FY24